

Donna Cooper

19248 Heckman Street
Clinton Township
Michigan
48035
<mailto:daxcoop@comcast.net>
Tel: (586)610-4690

Personal Statement

I have an intense drive for personal satisfaction gained through my career. Ultimately I would love to find employment that will utilize my current skills while offering the opportunity for new experiences.

Work Experience

Senior Claims Adjuster (Feb 2001 - Nov 2009)

Michigan Insurance Company, Grand Rapids, MI

Investigate, negotiate and resolve liability claims. Inclusive of litigation management. Review and advise on the resolution of workers compensation claims. Work with Claims Manager to resolve litigation cost concerns involving all lines of business.

Claims Adjuster (Nov 1997 - Feb 2001)

RSKCo., Livonia, MI

Investigate, negotiate settlements, and direct medical management and legal counsel in the handling of workers compensation claims. Worked closely with clients to develop and improve upon their current workers compensation programs.

Corporate Risk Manager (Dec 1995 - Nov 1997)

E. and L. Transport Company L.L.C., Wayne, MI

Responsible for commercial liabilities nationally. Direct insurance carrier in handling of all claims within 300K retention. Implement workers compensation and loss prevention programs. Maintain and renew health benefits program. Preparation of litigation pertaining to employers liability, E.E.O.C, F.M.L.A, A.D.A. and internal fraud. Negotiate all insurance programs with broker.

Claims Representative (Apr 1993 - Dec 1995)

Travelers Insurance, Southfield, MI

Investigate, negotiate settlements and direct legal counsel in handling of workers compensation claims. Designated to one of the offices largest accounts and ultimately resigned from Travelers to work directly with the account as their Risk Manager.

Education

Course Work

Lawrence Tech, Southfield, MI

(Jan, 1989 - Jan, 1992)

Some College

Rochester College, Rochester, MI

(Aug, 1985 - Dec, 1986)