

CRAIG STEVEN NAWROCKI

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OBJECTIVE

To obtain a position in the Risk Management/Insurance field utilizing my background with fully insured and self-insured entities.

WORK EXPERIENCE

Claims Specialist

June 2002 - March 2010

The Hartford Financial Services Group Inc/ Specialty Risk Services | Auburn Hills, MI

~Handled all aspects of claims from start to finish

~Handled multiple jurisdictions

~Consistently met and exceeded quality expectations

Claims Examiner

June 2000 - June 2002

Accident Fund Insurance Company of America | Lansing, MI

~Handled both Commercial and TPA accounts

~Attended Red Carpet Visits

~Attended Mediations

Senior Claims Specialist

March 1999 - June 2000

Insurance Overload Systems | Southfield, MI

~Workers Compensation claims for Accident Fund Company

~Workers Compensation claims for RSK Co

Senior Claims Specialist

February 1997 - March 1999

Amerisure Insurance Company | Farmington Hills, MI

~Handled claims for New York, PA and seven other eastern states

~Managed new lost-time as well as litigated files

Litigation Claims Specialist

June 1996 - February 1997

Sedgwick Claims Management Services Inc | Southfield, MI

~Prepared litigated files for hearings

~Negotiated and settled cases to completion

Workers Comp Administrator

November 1995 - June 1996

Aetna Life Insurance Company Inc | Warren, MI

~Negotiated litigated cases to completion

Workers Comp Administrator

June 1993 - November 1995

Amerisure Insurance Company | Farmington Hills, MI

~Monitored activities of Third Party Administrators

~Handled claims for New York, PA, and seven other eastern states

Workers Comp Administrator

July 1990 - June 1993

John Hancock Life Insurance Company Inc | Dearborn, MI

~Attended mediation hearings

~Organized and conducted weekly medical placement meetings for plant management

EDUCATION

Bachelor's Degree, Political science and government,

March 1989

Michigan State University | East Lansing, MI

CERTIFICATION

Licensed workers' compensation adjuster in the State of Michigan

Licensed workers' compensation adjuster in the State of Maine

SKILLS

I am proficient in Microsoft Word, Excel , and PowerPoint.