



MICHIGAN SELF-INSURERS' ASSOCIATION

Board of Managers

Dawn Drobnich *Executive Secretary*
Lacey & Jones Partner

Steve Ohman *Chairperson*
SPECTRUM HEALTH
Practice Manager,
Employee Health Services

Douglas A. Green *1st Vice Chair*
DTE
Manager – Health, Welfare
and Occupational Health

Tara Albaugh *2nd Vice Chair*
KELLOGG
Health & Safety Specialist

Michael Niehaus *Treasurer*
ILITCH HOLDINGS, INC.
Director, Insurance
Risk Management

Susan Azar
GENERAL MOTORS LLC
Worker's Compensation
Manager

Lisa M. Bruno-Herline
AT&T Michigan
General Attorney

Craig Coulson
CITY OF GRAND RAPIDS
Risk Manager

Sandra DiCicco
KELLY SERVICES
Sr. Claims Consultant

Tracy A. Flynn
JOHNSON CONTROLS
Workers' Compensation
Manager

Pamela Galloway
WAYNE STATE UNIVERSITY
Assistant General Counsel

Lina Lee
MARATHON PETROLEUM
Benefits Administration
Analyst

Jonathan Parker
FORD MOTOR COMPANY
Reporting and Systems Specialist

Kate Rychlinski
UNIVERSITY OF MICHIGAN
Assistant Director of
Risk Management

Mark Schneider
TRINITY HEALTH
Director, Associate Safety
and Enterprise Risk

Cheryl Smith
WAYNE COUNTY
AIRPORT AUTHORITY
Director, Risk Management

Doug Wright
CONSUMERS ENERGY
COMPANY
Paralegal

MINUTES OF BOARD OF MANAGERS' MEETING

March 20, 2015
Holiday Inn North Campus
Ann Arbor, Michigan

Reminder: Minutes are now only available via e-mail on the website. If you wish to receive the Minutes via e-mail, please provide your name, company name, and e-mail address to Keeli Baker via e-mail.

Present:

AZAR, S., General Motors LLC
BRUNO-HERLINE, L., AT&T Michigan
COULSON, C., City of Grand Rapids
DICICCO, S., Kelly Services, Inc.
GREEN, D., DTE Energy
LEE, L., Marathon Petroleum Company LP (by phone)
NIEHAUS, M., Ilitch Holdings, Inc.
PARKER, J., Ford Motor Company
SMITH, C., Wayne County Airport Authority
SUSSER, D., MacArthur, MacArthur & Associates, P.C.
WRIGHT, D., Consumers Energy Company

Chairperson's Council:

BLOCK, W., Michigan Chamber of Commerce (by phone)
SUSSER, D., MacArthur, MacArthur & Associates, P.C.
WHITE, D., Chrysler Group LLC

Not Present:

ALBAUGH, T., Kellogg Company
CHILD, L.
FLYNN, T., Johnson Controls
HANNA, T., Regency Group
McKINLEY, D., Michigan Manufacturers' Association
OHMAN, S., Spectrum Health Occupational Services
GALLOWAY, P., Wayne State University
PENZ, M., HSAWCF (representing the Group Funds)
RYCHLINSKI, K., University of Michigan
SCHNEIDER, M., Trinity Health



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The First Vice Chair, Mr. Green, called the meeting to order at 11:34 a.m. to address the following Agenda:

1. Minutes of Board of Managers' prior Board Meeting
2. Treasurer's Report
3. Funds Trustee Report
4. Legislative Committee Report
 - a. First Responders Presumed Coverage Fund
 - b. Status of SISF redemptions
5. Membership Committee Report
6. Nominating Committee Report
 - a. Interview/candidates
7. *Amicus Curiae* Committee Report
 - a. *Arbuckle v General Motors LLC*
8. Technology Committee Report
9. Health Care Committee Report
10. 2015 Spring Conference Committee Report
11. 2015 Fall Conference Committee Report
12. Member Roundtable Committee Report
 - a. MSIA connection event – tour at Lansing Delta Township
13. Old Business
 - a. 2015 Fall Conference contract with Suburban Collection Showplace
 - b. Recognition of Members/Awards at Spring Conference
14. New Business
 - a. Conference Guidelines for Board Members
 - b. Transition of administrative duties to MHSA

The **Minutes** were approved upon motion by Ms. Bruno-Herline seconded by Mr. Coulson.

The **Treasurers' Report** was submitted by Mr. Niehaus. He indicated that financial matters appear to be stable. There had been a treasurer's transition meeting held with Ms. Baker, Ms. Azar, Ms. Zielinski, and Mr. Niehaus with MHSA. Mr. Niehaus stated that Ms. Zielinski had advised himself and Ms. Baker pertaining to the treasurer's procedural duties. Ms. Baker is going to be producing financial documents in the future and Mr. Niehaus will be reviewing same and authorizing disbursements. The bank accounts are in the process of having address, e-mail and phone numbers changed to the MHSA business address and phone number. Mr. Green inquired as to when he would get the audit reports and any other pertinent information necessary for the Audit Committee. Mr. Niehaus advised that Ms. Baker will be the administrative liaison to the treasurer and will assist in getting the financial reports prepared and also assist in the budgeting process. Mr. Niehaus also indicated that there will be a reimbursement request form that will be circulated amongst all board members, as well as expense report forms. Additionally, Mr. Niehaus advised that the Suburban Collection Fall Conference contract was signed. However, we are waiting for the final version to be returned by the Suburban Collection Showplace.



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The **Funds Trustee Report** was submitted by Mr. Green. He indicated that the March 31, 2015 actuary report will be delayed because additional financial information is needed. Mr. Green stated this may delay the annual assessments from going out on time, but will have further information at the next meeting.

The **Legislative Committee Report** was submitted by Ms. Block. There was discussion pertaining to the funding of the First Responders Presumed Coverage Fund. There had been a meeting held with Director Elsenheimer who indicated he was looking at various ideas to include how the State of Indiana had handled this issue. Ms. Block stated that there was still an ongoing discussion as to how this fund will be handled. Ms. Block indicated that essentially the question is whether there will be a premium tax on local government or on the business community.

The **Membership Committee Report** was deferred as Ms. Flynn was not present.

The **Nominating Committee Report** was submitted by Ms. Lee. She stated that names had been collected of three potential candidates and phone interviews were beginning. The Nominating Committee hopes to have the open board vacancy filled and to be presented to the general membership for approval at the 2015 Fall Conference.

The **Amicus Curiae Committee Report** was submitted by the Executive Secretary. There was discussion of the recent Court of Appeals case of *Arbuckle v General Motors LLC*. General Motors has decided to appeal. The Board had previously approved Jerry Marcinkoski to submit an *amicus* brief on behalf the MSIA. General Motors' Brief is due March 24, 2015. Mr. Marcinkoski plans to file MSIA's brief around April 30, 2015 after he reviews all briefs submitted. Additionally, there was discussion that MMA may be submitting an *amicus* brief and would discuss same with Mr. Marcinkoski.

The **Technology Committee Report** was submitted by Mr. Parker. He advised that a MSIA Linked In account is now set up and coordinated with the MSIA website. He stated there were currently 55 members linked in with MSIA. Mr. Parker indicated there are two news items that have currently been posted to the website, and would encourage all members to review the website for updates. He discussed a change request form that he requests members use if there are going to be any changes to the website. There was further discussion that there will be an announcement to the General Membership as to the administrative functions of MHSAs.

The **Health Care Committee Report** was submitted by Ms. Azar. She indicated that the Committee will be meeting on April 23, 2015.



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The **2015 Spring Conference Committee Report** was submitted by Ms. Azar. She stated that Ms. Baker, Mr. Ohman, Ms. Albaugh and Ms. Azar went to the JW Marriot and the Amway to make sure the venues are prepared for the event. She advised that e-mails will be going out soon for registration. Ms. Baker will be providing a promo code for Board members for registration. There was further discussion about the location of vendors. A decision was made that the gold sponsors will be able to exhibit in the Pantlind Ballroom the first day of the conference, June 10, 2015. Other vendors will be exhibiting in the JW Marriott on June 11, 2015. All conference committee details are running smoothly with the speakers being lined up and details being worked out for the Spring Conference to be held on June 10th through June 11th 2015.

The **Member Roundtable Committee Report** was deferred by Ms. Azar.

Under **Old Business**, the MHSA contract has been signed. There will be further discussion pertaining to the lock box issue. We have also asked to receive a copy of the MHSA insurance contract for review. There will be a meeting held with Marianne Melton, Keeli Baker, and Ms. Droblich, and Ms. Azar to transition the administrative functions and responsibilities to MHSA. In other old business, Mr. Niehaus advised that he has signed the 2015 Fall Conference contract with Suburban Collection Showplace. We are waiting for their signatures and a finalized contract.

Under **New Business**, Ms. Droblich discussed the recommendation of members and awards to be presented at the Spring Conference. Specifically, recognition was discussed for Ms. Zielinski and her many years of service with MSIA, as well as Ms. Child. Additionally, discussion was held pertaining to Ms. Marianne Melton who had been the administrative assistant to the Executive Secretary. Ms. Melton was thanked for her many years of service and dedication to MSIA.

No further business to be conducted, the Board Meeting was adjourned upon motion by Ms. Bruno-Herline and seconded by Mr. Niehaus at 2:23 p.m.

Respectfully submitted,

Dawn M. Droblich
Executive Secretary