

# MICHIGAN SELF-INSURERS' ASSOCIATION

124 W. Allegan St., Suite 1900, Lansing MI, 48933 • 517-267-3901 • [www.michselfinsurers.org](http://www.michselfinsurers.org)

**Dawn M. Droblich**  
Executive Secretary

**Board of Managers**

**Kelly Services, Inc.**  
Sandra DiCicco  
Chair

**Ford Motor Company**  
Kathryn Mason  
1<sup>st</sup> Vice Chair

**Trinity Health**  
Ellyse Sites  
2<sup>nd</sup> Vice Chair

**Ilitch Holdings, Inc.**  
Michael J. Niehaus  
Treasurer

**AT & T Michigan**  
Lisa M. Bruno-Herline

**City of Grand Rapids**  
Craig Coulson

**Consumers Energy Company**  
Steven Bush

**DTE Energy**  
Jerome Hooper

**General Motors LLC**

**Marathon Petroleum Company LP**  
Paulette Burghardt

**Meijer**  
Theresa Hileman

**Spectrum Health**  
Lorraine Climer

**University of Michigan**  
Kathleen M. Rychlinski

**Wayne County Airport Authority**  
Heather Day

**Wayne State University**  
Pamela Galloway

MINUTES OF BOARD OF MANAGERS' MEETING  
March 20, 2020  
TELECONFERENCE

Reminder: Minutes are now only available via e-mail on the website. If you wish to receive the Minutes via e-mail, please provide your name, company name, and e-mail address to Keeli Baker via e-mail.

**Present:**

BRUNO-HERLINE, L., AT&T Michigan  
BURGHARDT, P., Marathon Petroleum Company  
CLIMER, L., Spectrum Health  
DAY, H. Wayne County Airport Authority  
DICICCO, S., Kelly Services  
EDDY, C., Consumers Energy  
GALLOWAY, P., Wayne State University  
HILEMAN, T., Meijer  
MASON, K., Ford Motor Company  
NIEHAUS, M., Ilitch Holdings, Inc.  
SITES, E., Trinity Health

**Chairperson's Council:**

McKINLEY, D., Michigan Manufacturers' Association  
SUSSER, D., MacArthur, MacArthur & Associates, PC  
WHITE, D., FCA US LLC

**Not Present:**

BLOCK, W., Michigan Chamber of Commerce  
COULSON, C., City of Grand Rapids  
HOOPER, J., DTE Energy  
PENZ, M., HSA WCF (representing the Group Funds)  
RYCHLINSKI, K., University of Michigan

The Chairperson, Ms. DiCicco, called the meeting to order at 10:05 a.m. to address the following Agenda:

**Presiding: Sandra DiCicco, Chairperson**

1. Minutes of Board of Managers' prior Board Meeting
2. Old Business
  - a. Retreat Agenda
3. New Business
  - a. MSIA Committee Appointments 2020
4. Treasurer's Report
  - a. Financial Reports January 2020
5. Legislative Committee Report
6. 2020 Spring Conference
  - a. June 10-11, 2020, Grand Rapids, MI
  - b. Theme/Speakers
7. 2020 Fall Conference
8. Technology Committee Report
  - a. Committee meeting
9. Membership Committee Report
  - a. Follow up re: Non-renewing members
10. Nominating Committee Report
  - a. Vacancies on the Board
11. *Amicus Curiae* Committee Report
12. Health Care Committee report
13. Funds Trustee Report

The **Minutes** were approved upon motion by Ms. Galloway and seconded by Mr. Niehaus.

The **Legislative Committee Report** was submitted by Ms. McKinley. She stated that all matters in Lansing were at a stand-still unless they were urgent matters due to COVID-19. She stated it was all hands on deck as it related to a response to the pandemic. It is anticipated that future Executive Orders would be coming from Governor Whitmer's office that will dramatically affect all employers. Ms. McKinley anticipated a "shelter in place" order indicating that if this were to be undertaken by the Governor, all employers will have to carefully review which essential services would be exempted to include first responders and healthcare professionals.

There was a detailed discussion amongst Board members regarding Governor's Emergency Rules which were filed with the Secretary of State on March 18, 2020. Per the Governor's Order, these Rules were "to establish emergency rules to declare that certain employees suffer a compensable personal injury under the Workers' Disability Compensation Act due to COVID-19". The Emergency Rules were signed by the Director of the Department of Labor and Economic Opportunity, Jeff Donofrio, as well as Governor Whitmer.

There was lengthy discussion as to the appropriate response from MSIA. The interests of the employees' safety, health, and well-being was at the forefront of the discussion. All employers expressed their desire to protect their employees while at the same time taking into consideration the economic costs and liabilities to their respective employers. It was decided that all MSIA Board members would discuss with their respective companies their position as to a response to Governor Whitmer's March 18, 2020 Emergency Rules. An emergency Board meeting was scheduled March 23, 2020 regarding a decision as to the MSIA response to these Emergency Rules.

The **Spring 2020 Conference Committee Report** was submitted by Ms. DiCicco. There was long discussion amongst the Board regarding the cancellation of the Conference scheduled for June 10-11, 2020 at the DeVos Place in Grand Rapids, Michigan. Upon a vote by the Board, it was decided that due to COVID-19, the Spring Conference would be cancelled. Ms. Bruno-Herline and Ms. Galloway had reviewed the various contracts as it pertained to the Spring Conference. Ms. Baker also contacted the DeVos Place and the Amway to determine how the various deposits can be reapplied to the Spring 2021 Conference. Further details will be discussed at the next meeting.

The **Fall 2020 Committee Report** was submitted by Ms. Mason. Regarding the Conference scheduled for October 13-14, 2020 at the Laurel Manor in Livonia, Michigan, it was decided the Conference would proceed with a determination to be made at a later date should matters change due to COVID-19. Ms. Bruno-Herline had carefully reviewed the contract and advised the Board that there would be no penalty if a notarized letter was sent 180 days before the Conference was to begin. She indicated by April 6, 2020, such a letter needed to be sent. If at a later date, the Conference was cancelled, a \$1,000.00 penalty may apply.

After a lengthy discussion, the Board decided the Fall Conference would proceed as planned as it would be important to provide education to the membership regarding workers' compensation and employment issues.

The **Treasurer's Report** was submitted by Mr. Niehaus. He indicated that MSIA will need to look at ways to increase attendance at the Fall Conference, as revenue is down. Mr. Niehaus indicated that once the economy starts getting back to normal, it is hope that the financial matters will improve.

The **Technology Committee** report was submitted by Ms. Sites. She indicated there had been a call with herself, Ms. Baker, and Akea Web Solutions. They discussed and reviewed Akea MSIA's 2019 goals and expectations. Notes had been provided to Akea from the previous meetings. The Committee will be awaiting suggestions from AKEA as to how to improve the website. Ms. Sites indicated that Akea would be providing a rough estimate regarding any potential changes they would be recommending as well as an inclusion of any fees for any potential upgrades. Ms. Sites will continue to keep the Board closely advised.

The **Nominating Committee Report** was deferred in the absence of Ms. Rychlinski. Ms. Droblich indicated there continues to remain two vacancies on the Board. However, there has currently been no interest expressed from any self-insured employer with respect to same. Any employer interested in a seat on the Board is encouraged to contact the Executive Secretary.

The **Membership Committee Report** was submitted by Ms. DiCicco. She indicated there had been two new employers that had applied for associate membership. Those two employers were: Advent Home Medical;

MICHIGAN SELF-INSURERS' ASSOCIATION

Page 4

April 13, 2020

and Delta Group Investigations. Upon motion by Mr. Niehaus and seconded by Ms. Mason, the Board approved and welcomed the two new members.

The *Amicus Curiae Report* was submitted by Ms. Droblich. She indicated there were no new requests for any *amicus* briefs.

The **Health Care Committee Report** was submitted by Ms. Mason. She indicated that the March 18, 2020 Board Meeting had been rescheduled to April 15, 2020. Ms. Mason will continue to keep the Board closely advised.

The **Funds Trustees Report** was deferred in the absence of Mr. Hooper.

Under **Old Business**, it was decided that the 2019 retreat Agenda would be re-visited at the April 2020 Meeting.

Under **New Business**, it was decided that the 2020 Committee Assignments would also be discussed at the April 2020 Meeting, as the Board is considering the reorganization with respect to same.

The additional new business included a lengthy discussion of the COVID-19 crisis. All information with respect to same was reported under the Legislative Committee report.

Upon motion by Mr. Coulson and seconded by Mr. Niehaus the meeting was adjourned at 4:06 pm.

Respectfully submitted,

Dawn M. Droblich  
Executive Secretary